



Residential Rental Property Registration Form

Rimersburg Borough

Directions:

1. Complete one form for each rental property.
2. Make additional copies of the Additional Rental Unit Information Sheet, if needed.
3. Please complete, sign, and return this form to the Borough on or before April 1st of each year.

OWNER INFORMATION

Owner Name(s): _____

Mailing Address: _____

Contact Phone 1: _____ Contact Phone 2: _____

Contact Email: _____

PROPERTY INFORMATION

Property Address: _____

Number of Rental Units: There are _____ occupied units at this property as of this date.
There are _____ vacant rental units at this property as of this date.

PROPERTY MANAGER* INFORMATION

* If the property Owner is not a resident of Rimersburg Borough, or does not reside within a 20-mile radius of the Borough, the Owner must designate a person to serve as a Property Manager. The Property Manager must reside in the Borough, or work on a daily basis within a 20-mile radius of the Borough.

Manager Name: _____

Mailing Address: _____

Contact Phone 1: _____ Contact Phone 2: _____

Contact Email: _____

OWNER SIGNATURE

The undersigned attests the information provided on this Residential Rental Property Registration Form is accurate as of the date this form is signed. I, the undersigned, understand that I shall contact the Rental Inspector each year, or in the event of tenant change, for inspection of each of my units as per Section 7a of the Rental Inspection Ordinance. I also understand that I am to report tenant information to the Borough Office by April 1 of each year.

Owner: _____ Date: _____

Owner: _____ Date: _____

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RENTAL UNIT INFORMATION SHEET

RENTAL UNIT # _____ () Vacant () Occupied (List all Occupants below.)

Apartment/ Unit Number/ Letter: _____ Square Footage: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

RENTAL UNIT # _____ () Vacant () Occupied (List all Occupants below.)

Apartment/ Unit Number/ Letter: _____ Square Footage: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

RENTAL UNIT # _____ () Vacant () Occupied (List all Occupants below.)

Apartment/ Unit Number/ Letter: _____ Square Footage: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____

Occupant: _____ Birth Date: _____