



MINUTES

Rimersburg Borough Council Meeting

Date | time Nov. 03, 2025 | 7:00 p.m. | Meeting called by Regularly Scheduled

In Attendance

Council: Jonathan Best (J. B.), Roger Crick, Pamela Curry, Mark Deeter, ~~Karina Libeccc~~, K. Scott Myers, Anita Otero, Tim Yeany/ Mayor

Also Present: Dylan Shirey, Boro. Maint. Sup.; Josh Walzak/ Leader Vindicator; Dan Burkett/ RBMA, SCCRPA Dept. & SCP Assoc.; Justin Davis, Rimersburg Fireman's Assoc., Kate Hockenberry & Fred Vasbinder, SCC Ambulance

Call to Order

The Nov. 3, 2025 regularly scheduled meeting of the Rimersburg Borough Council was called to order by Council President, Scott at 6:58 p.m. with all present standing for the Pledge of Allegiance and a prayer led by Mark.

Persons to Be Heard

A. Borough Maintenance Supervisor Report, Dylan Shirey:

Council reviewed the water report. Monterey Water Project is nearing completion; Water samples passed. Fowler and Guntrum properties remain to be completed. A 60-day connect letter will be mailed from RBMA once all work is complete.

Main Street Paving: Dylan has reached out to PennDot rep. with a "punch list" of issues to be resolved. Council encouraged Dylan to reach out again, specifically to our local PennDot Rep. as some items have not been resolved (old Dollar General mud hole & alley entrance between old NAPA building and the library).

WWTP Operations - Sludge pump was fixed and WWTP Project is running smoothly at this time. J. B. wondered if the pump could be sold after our new treatment plant is finished. Roger thought that might be a possibility and suggested to revisit this idea when the pump was no longer needed.

Action items:

1. Borough Maint. Sup. contacts borough PennDOT rep.

B. SCCPA Report – Officer Kelly:

Officer Kelly reviewed the provided police report. Dan informed council that the police budget must be approved at the December borough meeting. He also reminded members of the police banquet on Friday, Nov. 14. Dan, Tim, and Pam will attend, with Pam representing the borough.

Scott asked Officer Kelly to clarify the enforcement of codes vs. ordinances. Officer Kelly explained that officers may not go on a property unless they see a crime in progress and said officers frequently ask neighbors for access to view properties to see the violation of code. Properties without neighbors who have code violations behind buildings make enforcement difficult, as is the case with the 88 Lawsonham complaint.

Dan assisted in clarifying the issue about enforcement of ordinances: Ordinances 1-6 posted on the borough website are enforceable through the police department and then ultimately through the magistrate's office. Ordinances 7-10, which address zoning and rental issues, are not enforced by police. The borough's zoning officer and/or rental inspector is to access the violation, issue citations/fines to property owners, and use the county court system to pursue legal action/liens.

As a result of this clarification, the borough decided the rental inspector position would have to be a year-round position. Council requested that the current applicant for Rental Inspector, Joel Solida, decide by the next borough meeting if he wants the job.

Action Items:

1. Office staff to contact Joel Solida about new conditions of the Rental Inspector position and ask that he let council know of his intention by next borough meeting.

Public Participation

Justin Davis of the Rimersburg Fire Hose Co., notified the council of the department's need for an additional structure to store equipment and vehicles. They plan to build in the current parking lot next to the fire station in line with the front of the current building. The front access to the walkway into the community building will remain intact. They plan to keep this new structure unattached to the current building, but as close to it as possible. The department has no specific building specifications but will share with the council once they have made a plan. The council was unanimous in its desire to work with the fire company.

Fred Vasbinder of SCC Ambulance Service requested a search of borough resolutions that would have declared SCCAS as the primary EMS agency for the borough. SCCAS needs verification of such resolutions from all of its service areas to meet government insurance requirements.

Action items:

1. **Asst. Boro. Secretary to research resolutions for existing document and give SCCAS a copy. If none exists, borough will enact a resolution at an upcoming meeting.**

Approval of Minutes

The Oct. 06, 2025 minutes were read and approved by a motion from Roger, second by Anita, and a unanimous vote.

Financial

J. B. made a motion to pay the bills which received a second from Anita and a unanimous vote in favor.

Roger motioned to advertise proposed 2026 budget and Tax Ordinance 01-2026 for adoption, second by Mark, and a unanimous vote in favor.

Projects

Engineer Report is attached to these minutes. Roger suggested to Dan, rep. of RBMA, that the authority do a "walk through" of the finished Monterey Project to assure its satisfaction with the project.

Committee Reports

Mayor: Requested an executive session after meeting for a personnel matter.

Public Safety & Police:

A. Tim confirmed that 696 Main St. – balcony property taxes are being paid by a family member and thus, a responsible party is known. Borough office staff reported that the responsible party was cited through the constable, as he came to the office very upset. Office staff referred him to the local police department to hear his concerns.

B. Rental Inspection email inquiry: How does a trailer that failed HUD inspection now have a new tenant without the trailer passing any borough inspection? Once again, the need for active rental inspections was the solution to this email inquiry. Action may be taken on the rental inspector position at next month's meeting.

Personnel Committee: Roger motioned to continue the traditional Thanksgiving and Christmas gift cards to employees, \$50 each holiday, seconded by J. B., unanimously passed.

Building Committee:

A. Community Bldg. 2 furnaces are repaired.

B. Community Bldg. roof leak was investigated J. B., Mark, and borough maintenance. No evidence of leak within the community building; however, Mark's review of the roof does indicate some areas we should be monitoring.

Streets Committee: J. B. motioned and Mark seconded the motion to apply for Clarion County Liquid Fuels projects.

Action items:

1. **Dylan is to call Marc Skarbek, Penn Dot rep. about Liquid Fuels.**

Unfinished Business

A. Agreement with owners of Diamond Garden Apartments for playground discussed. J. B. suggested meeting with owners of the Diamond Garden Apartment to discuss. Item tabled for the present.

B. Police Articles of Agreement w/ SCCRPD Ord. 04-2025; Mark motioned to advertise Ordinance for adoption and Pam seconded; motion passed.

C. Junior Council member documents. No action taken.

D. Casino establishments in town – Tabled again this month.

Correspondence

None

New Business

- A. McGill, Power, & Bell were appointed as Borough Auditor for 2025 year with a motion from Roger, second from J. B., and unanimous approval.
- B. Budget work session dates were set for November 10 and 17 from 7:00 – 8:00 p.m. at the borough building.

Adjournment

Monday, December 15, 2025 | 7:00 p.m. is the next regularly scheduled meeting of the Rimersburg Borough Council at the Rimersburg Borough Building.

The meeting was adjourned into Executive Session for personnel matters at 8:15 p.m. by general consensus.

Respectfully Submitted,

Jane DeSmet
Assistant Borough Secretary