

minutes

Rimersburg Borough Municipal Authority Meeting

Date | time Oct. 01, 2025 | 6:30 p.m. | Meeting called to order by Regularly Scheduled

In Attendance

Authority members: Patty Alworth, Dan Burkett, ***Vacant***, Gary Fowler, Mike Graham, Vacancy 1 | Vacancy 2
Also Present: Kyle Schwabenbauer, P.E./ EADS Group; Dylan Shirey/ Rimersburg Boro. Maint. Sup.; Roger Crick, Rimersburg Borough Council; Bradly Yori/ Toby customer

Call to Order

The Oct. 01, 2025 regularly scheduled meeting of the Rimersburg Borough Municipal Authority was called to order by Vice-Chair Dan Burkett at 6:31 p.m.

Persons to Be Heard

Water Report

Members reviewed the water report.

Action items:

1. N/A

Fence over Right of Way (ROW)

Brad Yori owner of 9562 Route 68 was notified his fence is on the water ROW. A rough sketch was provided for those present. Mr. Yori described the area and offered a solution by cutting an access with flap or door for wrench to be able to turn at curb box. General consensus in favor of proposed solution. Goal is for proposed solution to be implemented by next meeting.

Action items:

1. Brad and Dylan to meet to determine best location and size of opening proposed to allow wrench turn.

New Water Service Request

Schmuckers would like water down Long Lane West at 473 Long Lane. They have questions regarding size and location of main.

Action items:

1. Schmuckers to provide rough plan of where line will go, purpose for water to help indicate how much water will be needed.
2. EADS and Dylan will research line size, location, pressure, number of current locations served, and demand. They will assess whether proposed length and demand of line will be possible and, since this will likely be an extension of the main, desirable for Authority to take over.

Approval of Minutes

The 09/03/2025 minutes were approved with revision to attendees by a motion, second, and unanimous vote.

Financial

All Authority, Borough bank account balances, and Toby debt service loan balances were presented. A motion was made, seconded, and carried by unanimous vote to pay the bills as presented.

Projects

EADS Group Engineer Report attached to these minutes.

Wastewater Treatment Plant Upgrades

PENNVEST – Motion, second, carried unanimously to approve, submit, and pay PENNVEST Pay Request 3 for \$159,325.72 once funds arrive from PENNVEST which includes the following items:

1. Hickes Associates Pay App #3 – \$130,252.50
2. Wagner Electric Pay App #2 – \$4,660.83
3. Wagner Electric Pay App #3 – \$7,273.53
4. Fred L. Burns Pay App #2 – \$2,875.50
5. Fred L. Burns Pay App #3 – \$2,875.50
6. EADS Invoice #248792 – \$11,354.03
7. Interest During Construction – \$33.83

Action items:

1. **Kyle checking into larger portion of Pay Request 2 from 71473 not received to date 10/01/2025. Smaller amount from 77118 was received 09/22/2025.**
2. **Kyle also checking into getting PENNVEST to correct \$48,000+ showing as loan on statements to grant/ “principal forgiveness.”**

Monterey Road Waterline Project

No pay requests received to date. Project is well underway.

Billman’s water service will need to go under Troutman’s sewer, so there will be a sleeve to protect his water service. He indicated to engineering firm he is pleased.

Several revisions were proposed for the 60 day letter draft for CDBG Monterey Rd. Project. Borough Office will mail once construction has been completed. Motion, second, carried approved pending notification of substantial completion from EADS project manager. At that point, make dates appropriate and mail.

Action items:

1. **Borough Office will mail 60 day letter for CDBG Monterey Rd. Project once notification of substantial completion from EADS project manager issued. Deadline will be set appropriately.**

Emergency Response Plan draft

Beau/ EADS provided a draft of an Emergency Response Plan (ERP) and a Standard Operating Procedures (SOP) in some emergencies for review. East Brady’s in process for comparison. Members have reviewed draft and are content with it for the present.

Action items:

1. **Wait for East Brady’s completed ERP and compare, update as appropriate.**

Unfinished Business

More names were proposed to recommend to Borough Council to fill vacant Authority seat term through end of 2028 (Council appt. 01/2029) with one possible to pursue.

Action items:

1. **Find out if person/ people named are willing to serve**
2. **If so, recommend to Council for appointment, ideally 10/06/2025 Council mtg.**

Correspondence

Emailed monthly invitation to his evening’s mtg. to Madison & Toby Twps.; Toby monthly loan update emailed.

New Business

WWTP Operations

Sludge pump stopped working again., was not clogged, indicates needs replaced. See below “Action item.”

Action items:

1. **Borough Maint. Sup. is scheduling replacement.**

Response to Customer Request – Individual Case Basis

May 2024, received notice from Atty. Heeter on behalf of M&C Real Estate, LLC/ Diamond Garden Apts. requesting credit of \$2,262.00, credit \$190/month for 12 months. Usage identifies this location as unique to others. Calculations offered to bring current to present day and proposed to move forward with previously proposed policy. Motion, second, carried approving \$7,486.50 reimbursement and continuing proposed policy moving forward in billing.

Action items:

1. **Dan will compose a letter, email to office to place on letterhead, provide information to Borough Council by Mon. 10/06/2025 meeting.**
2. **Office will prepare check for 10/06/2025 Borough Council Mtg.**

Dan will attend the Oct. 06, 2025 and Nov. 03, 2025 meetings of Borough Council.

Adjournment

Wednesday, Nov. 05, 2025 | 6:30 p.m., is the next regularly scheduled meeting of the Rimersburg Borough Municipal Authority at the Rimersburg Borough Building.

Motioned, seconded, and carried unanimously. Meeting adjourned at 8:00 pm.

Respectfully Submitted,

Dana L. Solida
Borough Secretary