

Use of Community Building

Borough Council recognizes that use of the Community Building plays a role within the community. It is the stated policy of the Council that the Community Building should be made available for community purposes. The use should be prioritized so as to afford preferential usage by those whose organizations directly or indirectly benefit and impact the citizens.

Categoryization

Those who seek to utilize the social hall of the Community Building shall be classified into one of the categories listed below.

◆ Category A

This category shall include *non-profit organizations who purpose is for the benefit of area groups that have a direct or indirect benefit to the citizens of surrounding areas.* This includes but not necessarily limited to the following; little league, Boy Scouts, Girl Scouts, cheerleader clinics, church youth groups and or for those not listed needing approval from council.

◆ Category B

This category shall include such organizations that are *not for profit and have the approval of the Borough Council*, such as self help groups like Weight Watchers, T.O.P.S., funeral dinners or benefit dinners for raising funds for special needs.

◆ Category C

This category shall include all parties that do not fall into the above listed Categories A and B. It shall include but is not limited to individuals raising funds for non-profit groups, any business wishing to use the facility for profit making reasons or any group raising funds for benefitting local or special needs persons with prior approval.

Rental Fees

All organizations falling into Category A shall pay rental or custodial fees provided the intended usage is not for fund raising purposes. If the purpose is for fund raising the group shall pay a fee of \$25.00.

All organizations falling into Category B shall pay \$25.00 unless the usage is for a fund raising purpose, should it not be that group shall pay \$50.00. If an organization has contributed to the upkeep of the Community Building or the equipment therein, Council may elect to reduce or waive any rental fees to said group. Any waiver of fees shall be for a stated limited time period and shall not be indefinite.

All organizations or individuals falling into Category C shall pay a fee of either \$250.00, should kitchen usage be unnecessary, or \$350.00, if the usage of the building includes the kitchen facilities. As part of this fee \$100.00 is a security deposit which may be refunded based on upkeep of the building. It is to be applied against any additional custodial work needed after the event or applied against any damages incurred during the event. Any event where roudiness or misbehavior occurs the renter will be held responsible.

Community Building Conditions of Use and Application

1. All request for use of the Community Building shall be made on this application from an submitted as soon as possible in advance of the scheduled event. Any group seeking a reduction or waiver of rental fees must present this application at a regularly scheduled council meeting in advanced of the scheduled event. There may be no reductions or waivers without formal approval by Borough Council.
2. Applications are to be issued and approved by the Maintenance Supervisor who will also maintain a master schedule of all events.
3. No equipment shall be brought into the building without approval of the Maintenance supervisor.
4. Any individual, group, or organization utilizing the Community Building will be financially liable for any damages to the property, building or equipment.
5. All payments shall be made directly to Rimersburg Borough and must be made in advance of the event. Refunds are permitted only by approval of Borough Council on events cancelled two weeks prior to the scheduled event.
6. The building is to be left in good condition. All refuse is to be removed including any outside litter. Renter is requested to use his/her own trash bags for all refuse. Use of the building is confined to the auditorium area and restrooms. The remainder of the building is off limits and must be vacated by 0100 am.

W A I V E R

The undersigned users of the Community Building do hereby agree to indemnify fully and hold harmless Rimersburg Borough, its Agents and duly authorized Representatives from all damages or liability arising out of our use of the Community Building, and further agree to hold harmless and forever indemnify Rimersburg Borough from all actions causes of actions, damages, claims or any liabilities whatsoever arising out of the use of any premises owned by Rimersburg Borough.

APPLICATION FOR BUILDING USE

Organization/ Group:

Individual making request:

Address:

Telephone:

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Activity Planned:

Date(s) of Usage:

Approximate number of Participants:

Specific hours of usage:

Open at _____ M

Close at _____ M

Items to be furnished by Rimersburg Borough:

_____ Tables

_____ Chairs

_____ Kitchen Facilities

_____ Other

WAIVER

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Signature of Representative from Group

Date

Office Use only

_____ Use Approved

_____ Disapproved

_____ Usage Fee

_____ Paid

Signature of Borough Representative

Date